

## SOLUTION OVERVIEW

# Lighthouse Advisory Services



BUILD AND MAINTAIN A LEADING EDISCOVERY PROGRAM WITH LIGHTHOUSE'S ADVISORY SERVICES

### Integrated Approach

Increase efficiency by combining your ediscovery process into modern software platforms

### Continuous Improvement

Stay up-to-date with the latest changes in law and technology from our team

### Flexible and Defensible Process

Increase your defensibility through a successful, yet flexible ediscovery process

### Best-in-Class Expertise

Build an optimal program with guidance from our team of legal and technology experts

## Challenges We Address

Modern ediscovery programs must be flexible, integrated, and able to withstand external changes with respect to technology, industry norms, and legal and regulatory frameworks. These programs, which used to be limited to litigation, now require deep integration with disciplines inside and outside of legal, such as compliance, risk management, data privacy, and investigations. Strong ediscovery programs must also address broader and more varied data sources than ever before, such as regulatory archives, proprietary databases, social media, mobile devices, collaboration platforms, and modern business productivity platforms such as Microsoft's Office 365. Changes in the legal and regulatory landscape, most notably with respect to global data protection laws, also necessitate changes concerning how personal data is processed and transferred. Finally, the work done to reduce data and manage risk internally must carry downstream to external ediscovery partners.

In the past, staff had control over many of these pressures. Today's ediscovery programs must be nimble to accommodate new challenges. Lighthouse's Advisory Services will help you prepare to meet these and other critical challenges, as well as maintain a defensible, flexible, and integrated ediscovery program.



## Benefits We Provide

The focus of our Advisory Service team is to serve as a strategic partner on identifying and remediating legal and compliance risk associated with information and/or technology, of which traditional ediscovery operations are only one part. In addition to the project at hand, we aim to accomplish the following:

- Continually educate the team about changes that do and will affect your program;
- Assess your organization's readiness to adapt to these changes;



- Integrate your program with systems and processes to drive efficiency and manage cost and risk;
- Create, implement, and/or audit operational models;
- Remediate and/or migrate legacy data stores to bring you into compliance; and
- Provide staffing and managed services to run the portions of your program where you need to rely on external experts.

## SERVICES

### Operating Model Development and Improvement

- Operating model development and improvement (eDiscovery, ecompliance, and privacy)
- Legal hold program and technical preservation strategies
- Technology assessment and implementations
- Secondment/staff augmentation

### Office 365 Suite of Services

- Workshops and training
- Proofs of Concept and ROI analysis
- Gap analysis and custom development
- System integration

### Data Protection & Security

- GDPR readiness
- Dawn raid preparedness, including response plan creation and mock scenarios
- Data subject access requests
- Privacy impact assessments
- Incident response

### Legacy Data Remediation

- Data migrations
- Defensible disposal
- Data classification
- Records remediation
- Legal hold remediation

### Expert and Specialized Services

- Forensic analysis and reporting
- Data preservation and collections
- Data loss and recovery
- Focus Discovery
- Testifying and consulting witness (30(b)(6), affidavit, regulatory appearance, hearings and trial

## Summary

Build and maintain a leading ediscovery program with Lighthouse's Advisory Services.

## About Lighthouse

Lighthouse simplifies the complexities of ediscovery and information governance by the use of our intuitive technology solutions and comprehensive service offerings. Through our best-in-class expertise, Lighthouse stands apart as a leader in industry best practices and workflows. Our proactive, high-touch approach has enabled us to build enduring partnerships with the most respected corporations and law firms around the globe. For more information, visit [lighthouseglobal.com](http://lighthouseglobal.com).

Contact us to find out what Lighthouse can do for your business.

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